



Intermountain Region Centralized Fire Hire Outreach Notice—Fire Positions

GS-0462-03 thru GS-0462-09

Application Period: August 23rd, 2024 – September 24th, 2024



The Intermountain Region is looking for committed, hardworking, highly skilled, professional individuals to fill 250+ permanent positions in wildland fire suppression and fuels management on 12 National Forests located in Idaho, Utah, Nevada, Wyoming, and California. The fire and aviation management program is very rewarding and requires talented people to work safely as part of a team in a variety of specialized positions including fire and fuels management, dispatch, engines, helitack, handcrews, interagency hotshot crews, wildland fire modules, apprentices, prevention and smokejumpers.

This outreach is for GS-0462-03 through GS-0462-09 permanent full-time and permanent career seasonal (18/8) fire and fuels positions. These are positions are advertised as national and regional vacancy announcements and applicants are advised to pay close attention to duty location selections. The vacancy announcements for these positions will be posted on the U.S. Government's official website for employment opportunities at USAJobs.gov on the opening date of the application period (listed above).

Centralized Fire Hire events are implemented to streamline the hiring process for permanent fire positions providing consistent hiring around the Region and throughout the agency. The unique feature of this process is the ability to immediately backfill any position that may be vacated while in the fire hire event. **Applicants are encouraged to apply for all positions and all locations where they would accept a position if offered. Vacancies may occur during the hiring process and could be filled during Selection Week.** Current known vacancies are not included in the Regional Outreach. For specific forest vacancies, use local contacts as listed below.

Forest and Region Contacts			
Ashley: Mike Bertagnolli	michael.bertagnolli@usda.gov	Manti-La Sal: Russ Bigelow	russell.bigelow@usda.gov
Boise: Mike Brady	michael.t.brady@usda.gov	Payette: Tom Schultz	tom.schultz@usda.gov
Bridger-Teton: James Turner	james.c.turner@usda.gov	PAF Smokejumpers: Todd Haynes	christopher.haynes@usda.gov
Caribou-Targhee: BJ Bugger	bradley.bugger@usda.gov	Salmon-Challis: Doug Petray	douglas.petray@usda.gov
Dixie: Clint Coates	clint.coates@usda.gov	Sawtooth: Sheena Waters	sheena.m.waters@usda.gov
Fishlake: Todd Murray	todd.murray2@usda.gov	Uinta-Wasatch-Cache: Nate Siemers	nathan.siemers@usda.gov
Humboldt-Toiyabe: Toby Smith	tobias.smith@usda.gov	Intermountain Region: Celeste Hancock	celeste.hancock@usda.gov

Map of R4 Forests

If you are interested in filling a position through the Fire Hire process, please respond to this outreach utilizing the [Outreach Notice Reply](#). Your response is important! The personal contact and outreach can sometimes set you apart as hiring managers work through hundreds of applications each year. All responses can be sent to the Region and/or forest contact(s) where you intend to apply.

Applicants interested in applying to vacancies within the Intermountain Region may refer the R4 Fire Hire webpage at www.fs.usda.gov/goto/r4/firehire for more information.

The Process and Timeline

August 23, 2024 — Announcements will be activated in [USAJobs](#). Applicants are encouraged to apply for duty locations (where they would accept a position if offered), even if positions for certain locations which you are interested are not currently listed as vacant. Vacancies may occur during the hiring process and could be filled during Selection Week(s).

September 24, 2024 — **Application deadline** (11:59 p.m. Eastern Standard time). Applications must be submitted through www.usajobs.gov.

October 28, 2024 – November 8, 2024 — Supervisory Reference Checks and Subject Matter Expert evaluations will occur during these weeks. Please ensure your references are notified of this and are available at the email address (preferred) or phone number provided on your application.

November 4, 2024 – November 6, 2024 — GS-09 Interviews will be conducted. Applicants that have applied for target grade GS-0462-09 positions should plan to be available for interviews from interested forests.

November 7, 2024 – November 22, 2024 — Recommendations and Selections. Representatives from each forest will make recommendations for hiring. Candidates selected will be notified by a Forest Service representative via phone. It is highly encouraged for all applicants to be available via phone during this time period. Those not selected should check their USAJobs account for status updates.

Note:

In order to qualify for most of these positions, you must meet qualifications requirements as defined by Interagency Fire Program Management (IFPM) and Forest Service – Fire Program Management (FS- FPM) at the **time of selection**. Because of these qualification requirements, a current copy of your IQCS/IQS Master Record will be required for positions in this outreach. An updated Master Record can be submitted at the time of selection if the IFPM/FS-FPM requirements were not met on the Master Record at the time of application.

You must also meet the eligibility requirements as defined by OPM. For more information on the eligibility requirements for this position, visit the [Office of Personnel Management's General Schedule Qualification Standards](#). Eligibility requirements must be met at the **time of application**.

Your application and resume must clearly show that you possess the eligibility requirements. Transcripts must be provided for qualifications based on education. Provide course descriptions as necessary.

Things to Keep in Mind When Applying

Vacancy Announcements on USAJobs will give examples of the specialized experience for each position advertised. Ensure your resume matches the listed specialized experience requirement in plain language. This should be listed under a work experience that shows title, series, grade, and time period performed so that HR can properly credit. Ensure all required documents listed in the vacancy announcement are attached to your application.

Note:

If a document is resubmitted, it replaces the previous submission, which means the previous document is no longer available to the Human Resources Office. If you are adding to, rather than replacing a previous submission, you must upload both the old document and the new document.

Allow yourself plenty of time to apply for positions. The USA staffing system closes all announcements at midnight Eastern on the closing date.

Print and read the entire vacancy announcement to ensure you have included all required information and documents.

Ensure you have a current IQCS Master Record attached.

How to Apply

Please read the entire vacancy announcement and all the instructions on USAJobs before you begin. It's important to read the announcement because there are mandatory requirements you must meet and demonstrate in your application.

You must complete the application process and submit all required documents electronically by 11:59 p.m. Eastern Time (ET) on the cut-off date or closing date of the announcement. Applying online is highly encouraged. Assistance is available during normal business hours (8:00 a.m. - 4:00 p.m., Monday - Friday). If applying online poses a hardship, please contact FS HRM Contact Center Phone: 877-372-7248 Option 2 well before the closing date for an alternate method. All hardship application packages with supporting documents must be received no later than noon on the closing date of the announcement to be entered into the system prior to its closing. This agency provides reasonable accommodation to applicants with disabilities on a case-by-case basis.

1. Create a USAJOBS profile.

If you do NOT already have one, create an account at https://secure.login.gov/sign_up/enter_email . It is recommended that as part of your profile you set up automatic email notifications to be informed when the status of your application changes. If you choose not to set up this automatic notification, then you will have to log into your USAJOBS account to check on the status of your application.

2. Create a resume within USAJOBS or upload a resume into your USAJOBS account.

Consider tailoring your resume to the job announcement to ensure it documents duties and accomplishments you have achieved that are directly related to the position you are applying to. Your experience needs to address every required qualification in the job announcement. Hiring agencies will look for specific terms in your resume to make sure you have the experience they're seeking. For example, if the qualifications section says you need experience with "MS Project" you need to use the words "MS Project" in your resume. For additional help with your resume, visit [Tips for Writing a Federal Resume](#).

3. Apply Online.

After pulling up the vacancy announcement for the position in which you would like to apply, select "Apply". Follow the prompts to complete the application process including attaching any additional documents that may be required. You can update your application or attached documents anytime while the announcement is open. Simply log into your USAJOBS account and select "Applications." Select on the position title and then select "Update Application" to continue.

The following documents may be required (where applicable) to be submitted to constitute a complete application package. It is your responsibility to ensure that all required documents are received within the required timeframes. Our office cannot be responsible for incompatible software, delays in the mail service, etc. Failure to submit required, legible documents may result in elimination from consideration.

- a. **Resume** including the following information: 1) job information for which you are applying; 2) personal information; 3) education; 4) work experience; and 5) other qualifications (including all NWCG qualifications).

- b. College Transcripts** if education is required for meeting basic qualifications and/or you are substituting education for specialized experience. An unofficial copy is sufficient with the application, however, if selected, an official college transcript will be required.
- c. SF-50** (if you are a current or former Federal employee) Notification of Personnel Action must verify your federal status, position title, series, and grade. Utilize an SF- 50 that reflects the highest grade level held on a permanent basis or the full performance level of your current position, whichever is higher. FSA County employees must provide the most recent notification of Personnel Action (Form SF-50-B or FSA-50) that verifies permanent status.
- d. Annual Performance Appraisal** (if you are a current Federal employee) Submit the most recently completed annual performance appraisal (dated within 18 months) which identifies the employee's official rating of record, signed by the supervisor, or a statement advising why the performance appraisal is unavailable. Do not submit a performance plan.
- e. Certification of Disability** if you are eligible for appointment based on a disability under the Schedule A hiring authority. This certification can be documented by a counselor from a State Vocational Rehabilitation Agency or the Vocational Rehabilitation and Employment Service of the Department of Veterans Affairs; by a statement or letter on a physician/medical professionals' letterhead stationary; or by statements, records, or letters from a Federal Government agency that issues or provides disability benefits. The certification must verify the applicant has a severe disability, is eligible under a Schedule-A appointment authority, and he or she is able to perform the essential duties of the position. The certification must also describe any needed reasonable accommodation. You can review additional information at [Federal Employment of People with Disabilities](#)
- f. Proof of Eligibility** if you are eligible for appointment based on service in the Peace Corps, Vista, Action Cooperative, or another special authority.
- g. CTAP/ICTAP documentation** if separated from Federal service or pending separation based on a reduction in force (RIF) or other management workforce reduction action. Proof of eligibility must include a separation notice or Certificate of Expected Separation, SF-50 that documents the RIF separation action or most recent SF-50 (that is not an award), and latest performance appraisal (dated within the last 18 months) or a statement advising why one is unavailable.
- h. IQCS/IQS Master Record** showing your training and qualifications for the position. If an IQCS/IQS Master Record is not available, some form of documented proof of training and qualifications will be needed for most positions.

Agency Contact Information

HRM Contact Center
Phone: 877-372-7248 Option 2
TDD: 800-877-8339
Email: HRM_Contact_Center@usda.gov

Additional Information

Resume Building Webinars and other assistance: [USFS Recruitment and Hiring Website](#)
USA Jobs YouTube Videos: [How to Apply for Federal Jobs](#)

R4 CENTRALIZED FIRE HIRE POSITIONS

VACANCY ANNOUNCEMENT #	POSITION TITLE	SERIES & GRADE(S)	TOUR
APPRENTICE/FIREFIGHTER			
25-FIRE-P1R14-WFAP-345DH	Forestry Technician (Apprentice)	GS-0462-3/4/5	18/8
25-FIRE-P1R4-FFTR-34DH	Forestry Technician (General Firefighter)	GS-0462-3/4 FPL5	18/8
HANDCREWS			
25-FIRE-P1R146-IHCHCRW-45DH	Forestry Technician (Hotshot/Handcrew)	GS-0462-4/5	18/8
25-FIRE-P1R146-HCREW-56DH	Lead Forestry Technician (Hotshot/Handcrew)	GS-0462-5/6	18/8
25-FIRE-P1VA-HCREWT2-67DH	Forestry Technician (Handcrew)	GS-0462-6/7	PFT
25-FIRE-P1VA-CREWSUP-67DH	Supervisory Forestry Technician (Crew)	GS-0462-6/7	PFT
25-FIRE-P1VA-HCREWT2-78DH	Supervisory Forestry Technician (Handcrew)	GS-0462-7/8	PFT
HOTSHOTS			
25-FIRE-P1R146-IHCHCRW-45DH	Forestry Technician (Hotshot/Handcrew)	GS-0462-4/5	18/8
25-FIRE-P1R146-HCREW-56DH	Lead Forestry Technician (Hotshot/Handcrew)	GS-0462-5/6	PFT
25-FIRE-P1VA-IHCSQLR-67DH	Forestry Technician (IHC Squad Leader)	GS-0462-6/7	PFT
25-FIRE-P1VA-IHCASST-78DH	Supervisory Forestry Tech (IHC Assistant Sup)	GS-0462-7/8	PFT
25-FIRE-P1VA-IHCSUPT-9DH	Supervisory Forestry Tech (IHC Superintendent)	GS-0462-9	PFT
WILDLAND FIRE MODULES			
25-FIRE-P1R146-IHCHCRW-45DH	Forestry Technician (Hotshot/Handcrew)	GS-0462-4/5	18/8
25-FIRE-P1R146-HCREW-56DH	Lead Forestry Technician (Hotshot/Handcrew)	GS-0462-5/6	18/8
25-FIRE-P1VA-HCREWT1-78DH	Forestry Technician (T1 WFM Asst)	GS-0462-7/8	PFT
25-FIRE-P1VA-WFMSUP-89DH	Supervisory Forestry Technician (T1 WFM Sup)	GS-0462-8/9	PFT
AIRTANKER			
25-FIRE-P1VA-AIRTNK-67DH	Forestry Technician (Airtanker Base)	GS-0462-6/7	18/8
25-FIRE-P1VA-AIRTNK-78DH	Forestry Technician (Airtanker Base Asst)	GS-0462-7/8	PFT
25-FIRE-P1VA-AIRTNK-89DH	Forestry Technician (Airtanker Base Mgr)	GS-0462-8/9	PFT
SMOKEJUMPER			
25-FIRE-P1VA-SMKJMP-56DH	Forestry Technician (Smokejumper)	GS-0462-5/6	18/8
25-FIRE-P1VA-SMKJMP-7DH	Forestry Technician (Smokejumper Squad Leader)	GS-0462-7	18/8
25-FIRE-P1VA-SMKJMP-78DH	Forestry Technician (Smokejumper Spotter)	GS-0462-7/8	18/8- PFT
25-FIRE-P1VA-SSMKJMP-89DH	Supervisory Forestry Technician (Smkj Asst Mgr)	GS-0462-8/9	PFT
AVIATION			
25-FIRE-P1VA-HELIMGR-89DH	Forestry Technician (Helicopter Manager)	GS-0462-8/9	PFT

HELITACK			
25-FIRE-P1VA-HTKSRFF-45DH	Forestry Technician (Helitack)	GS-0462-4/5	18/8
25-FIRE-P1VA-HTKSQLR-67DH	Forestry Technician (Helitack Squad Leader)	GS-0462-6/7	18/8
25-FIRE-P1VA-HTKASST-78DH	Supervisory Forestry Technician (Helitack)	GS-0462-7/8	PFT
25-FIRE-P1VA-HLTKMGR-9DH	Supervisory Forestry Technician (Helitack)	GS-0462-9	PFT
ENGINES			
25-FIRE-P1R146-ENGSRFF-45DH	Forestry Technician (Engine)	GS-0462-4/5	18/8
25-FIRE-P1R146-AFEO-56DH	Lead Forestry Technician (AFEO)	GS-0462-5/6	18/8
25-FIRE-P1R146-FEOH-67DH	Fire Engine Operator (FEO)	GS-0462-6/7	PFT
25-FIRE-P1R146-SFEOH-78DH	Supervisory Forestry Technician (SFEO)	GS-0462-7/8	PFT
DISPATCH			
25-FIRE-P1VA-IADIS-4567DH	Forestry Technician (Fire Dispatch)	GS-0462-4/5/6/7	18/8- PFT
25-FIRE-P1VA-IADISP-89DH	Forestry Technician (Fire Dispatch)	GS-0462-8/9	PFT
PREVENTION			
25-FIRE-P1VA-PREV2-67DH	Forestry Technician (Prevention)	GS-0462-6/7	PFT
FUELS			
25-FIRE-P1R146-DFUEL-67DH	Forestry Technician (Prescribed Fire/Fuels Tech)	GS-0462-6/7	PFT
25-FIRE-P1R146-FFUELS-8DH	Forestry Technician (Senior Fuels Tech)	GS-0462-8	PFT
25-FIRE-P1R146-DFUELS-89DH	Forestry Technician (Supervisory Fuels AFMO)	GS-0462-8/9	PFT
25-FIRE-P1R146-DFUEL-89DH	Forestry Technician (Fuels AFMO)	GS-0462-8/9	PFT
FIRE MANAGEMENT			
25-FIRE-P1VA-FOS-8DH	Forestry Technician (Fire Operations Specialist)	GS-0462-8	PFT
25-FIRE-P1R146-DZAFMOH-89DH	Supervisory Forestry Technician (DZAFMO)	GS-0462-8/9	PFT
25-FIRE-P1VA-JCAFMO-89DH	Supervisory Forestry Technician (JCAFMO)	GS-0462-8/9	PFT



Intermountain Region Fire Hire Outreach Notice Reply



Please respond to the outreach if you are interested in filling either a vacant position *or one that may become vacant through the Fire Hire process*. Your response is important in allowing supervisors to know who has applied to their positions and allows you the opportunity to learn more about the position prior to it being filled.

Please complete the following information and **email to the respective contact(s) for the Forest(s) you're applying to**, listed at the bottom of this page.

Personal Information:

Name:

Address:

E-mail:

Phone:

Current title/series/grade:

Are you currently a permanent Federal employee? Yes No

If YES, current Agency and location:

Current Red Card Qualifications:

Forest and Region Contacts			
Ashley: Mike Bertagnolli	michael.bertagnolli@usda.gov	Manti-La Sal: Russ Bigelow	russell.bigelow@usda.gov
Boise: Mike Brady	michael.t.brady@usda.gov	Payette: Tom Schultz	tom.schultz@usda.gov
Bridger-Teton: James Turner	james.c.turner@usda.gov	PAF Smokejumpers: Todd Haynes	christopher.haynes@usda.gov
Caribou-Targhee: BJ Bigger	bradley.bigger@usda.gov	Salmon-Challis: Doug Petray	douglas.petray@usda.gov
Dixie: Clint Coates	clint.coates@usda.gov	Sawtooth: Sheena Waters	sheena.m.waters@usda.gov
Fishlake: Todd Murray	todd.murray2@usda.gov	Uinta-Wasatch-Cache: Nate Siemers	nathan.siemers@usda.gov
Humboldt-Toiyabe: Toby Smith	tobias.smith@usda.gov	Intermountain Region: Celeste Hancock	celeste.hancock@usda.gov

Applicants interested in applying to vacancies within the Intermountain Region may also refer the

[R4 Fire Hire webpage](#)